



## **2022-2023 Volunteer Requirements (2 pages)**

Before entering the office/campus, all volunteers must self-screen and remain home when sick, seek testing and care.

**The [August 11th State Public Health Officer Order](#) remains in effect.**

On Aug. 11, Dr. Tomás J. Aragón, California's public health officer, released a [public health order](#) requiring all **school workers**, including paid and unpaid adults serving in a school setting, **to provide verification of their vaccination status, and if unvaccinated, to undergo weekly COVID-19 testing.**

**Who is considered a worker?** "Worker" refers to all paid and unpaid adults serving in the school settings. **Workers include**, but are not limited to, certificated and classified staff, analogous staff working in private school settings, and **volunteers who are on-site at a school campus.**

**If you have not already done so, parents that will be volunteering should email one of the following for proof of vaccination to [covid19@ndasd.org](mailto:covid19@ndasd.org):**

- COVID-19 Vaccination Record Card
- Photo of COVID-19 Vaccination Record Card as a document
- Photo of COVID-19 Vaccination Record Card stored on a phone or electronic device
- Documentation of vaccine from a health care provider
- Digital record that includes a QR code that when scanned by a SMART Health Card reader displays to the reader client name, date of birth, vaccine dates and vaccine type
- Documentation of vaccination from other contracted employers who follow these vaccination records guidelines and standards

**If not fully vaccinated, volunteers may submit their weekly negative COVID-19 test via email to [COVID19@ndasd.org](mailto:COVID19@ndasd.org).**

## **Additional Volunteer Requirements:**

### **STEPS #1-#4 are to be completed by ALL PARENTS (PS-8<sup>th</sup> grade)**

**Step 1:** All volunteers must create a CMG Account. Go to [www.cmgconnect.org](http://www.cmgconnect.org) and follow prompts.

**Step 2:** Once your CMG account is set up, all parents who wish to volunteer at NDA must complete the Safe Environment Curriculum which includes watching a Safe Environment Video, answering questions about the video, and reading/signing the Code of Ethical Standards.

**Step 3:** All volunteers (**who have not already had a Livescan**) are required to have a background check available through the CMG website. The cost of the background check is \$25. Please submit a check made out to NDA to the school office.

**Step 4:** All volunteers must submit a negative TB test result to the office. This test is required every 4 years.

a. Kinder-8<sup>th</sup> grade Parents submit Negative TB results to the office

b. PS & KP Parents submit Negative TB results to Ursula Segura, Early Childhood Director

### **STEPS 5 & 6 are for PRESCHOOL AND KINDER PREP PARENTS ONLY:**

**Step 5:** Bring in your Immunization Record as California state requires that anyone encountering children at a preschool day care center must be immunized for the following:

1. MMR-measles
2. Tdap-Pertussis (no earlier than 2005)
3. Influenza – annually (or may write a letter to decline)

**Step 6:** Return the signed & completed “Good Health Statement” form to Ursula Segura, Early Childhood Director.

**We realize these requirements may not be convenient; however, no price can be put on your child’s safety. Thank you.**